



*“Design of Curriculum for Teachers and other Professionals
Working for Individuals with Intellectual Disabilities”*

ERASMUS+ project, Strategic Partnerships

Frechen & Bonn (Germany)

29 August – 02nd September 2016

Sunday 28/08/2016 Arrivals day

Monday 29/08/2016 1st day meeting

TIME	LOCATION	TOPIC	GROUPS	REFERENCE PERSON
09:00	Heumarkt, Cologne	Meeting and departure to Frechen	Altogether, no split of the group	Gesa Backhaus (CJD)
10:00	CJD Frechen, presidents room	Welcoming the group, general issues to be explained and questions to solve, getting to know each other, expectations from the training (using IT devices)	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
11:00	Coffee break (in the presidents room)			
11:15	CJD Frechen, presidents room	Overview on training staff with no official qualification in working with people with special needs, official laws and requirements in Germany	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
12:30	Lunch break (in the campus canteen)			
14:00	CJD Frechen, campus	Training people with special needs (practical), getting an overview of the departments, centers, groups and the area itself for the upcoming days	Group 1: 6 Persons Group 2: 6 Persons Group 3: 6 Persons	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Birgit Niclas, PR Management Esat Cakmakci (EVS)
15:30	CJD Frechen, presidents room	Exchange of Experiences, Questions & Answers	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
End of the first day				

Tuesday 30/08/2016 2nd day meeting

TIME	LOCATION	TOPIC	GROUPS	REFERENCE PERSON
09:45	CJD Frechen, presidents room	Organisation of the day	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD)



				Esat Cakmakci (EVS)
10:00	CJD Frechen, presidents room	Design, control and effective use of rehabilitation plans for people with special needs, possibilities, challenges and limits, needs of the people vs. requirements externally given	Altogether, no split of the group	Rebecca Bauer (Head of Case Management, Deputy Head of the vocational training center, first contact person for the labor agency) Gesa Backhaus, Project Management (CJD), Martin Stolz, Project Management (CJD), Esat Cakmakci (EVS)
11:30	Coffee break (presidents room)			
11:45	CJD Frechen, presidents room	Critical components of developing a training program, Key indicators and approaches on development of curricula and programs which will be used on digital platforms	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
12:30	Lunch break (in the campus canteen)			
14:00	CJD Frechen Group 1: presidents room Group 2: Boarding school Group 8	Topic 1: Program samples in other countries and Germany + Information about how to develop a training program based on blended learning approach Topic 2: practical experiences and content: behavior management, daily life support	Splitting of the group: 2 groups with 9 people in each, each group will have one additional translator	Martin Stolz, Project Management (CJD) Annika Luttig (educator) Gesa Backhaus, Project Management (CJD), Esat Cakmakci (EVS)
15:30	CJD Frechen, presidents room	Exchange of Experiences, Questions & Answers	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
End of the day				

Wednesday 31/08/2016 3rd day meeting

TIME	LOCATION	TOPIC	GROUPS	REFERENCE PERSON
09:20	Cologne Main station, entrance are	Meeting and departure to Bonn	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)



11:00	CJD Bonn Group 1: campus tour Group 2: campus tour	Visiting the CJD Bonn (Hotel and Conference House), training people with special needs in real-life situations	Splitting of the group: 2 groups with 9 people in each, each group will have one additional translator	Kathrin Lange (trainer for housekeeping and rehabilitation) tbd (trainer for housekeeping and rehabilitation) Gesa Backhaus, Project Management (CJD), Martin Stolz, Project Management (CJD), Esat Cakmakci (EVS)
12:30	Lunch break (in the campus canteen)			
13:30	CJD Bonn: conference room	Questions and answers with the hotel manager	Altogether, no split of the group	Bodo Westhoff (hotel manager) Gesa Backhaus, Project Management (CJD), Martin Stolz, Project Management (CJD), Esat Cakmakci (EVS)
14:00	Going back to Cologne & Discussion about experiences made			
15:30	Cologne City Center	Cultural Tour through Cologne	Voluntary	Gesa Backhaus, Project Management (CJD), Martin Stolz, Project Management (CJD), Esat Cakmakci (EVS)

Thursday 01/09/2016 4th day meeting

TIME	LOCATION	TOPIC	GROUPS	REFERENCE PERSON
09:45	CJD Frechen, presidents room	Organisation of the day	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
10:00	CJD Frechen, presidents room	Integration of people with special needs into the job market, experiences and best practice	Altogether, no split of the group	Sabine Röhler (trainer for job market integration) Gesa Backhaus, Project Management (CJD), Martin Stolz, Project Management (CJD) & Esat Cakmakci (EVS)
11:30	Coffee break (presidents room)			
12:00	CJD Frechen, presidents room	Round of discussion, questions and answers	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
12:30	Lunch break (in the campus canteen)			
14:00	CJD Frechen, presidents room	Training management and technology based training techniques on behavior control and improvement of communication skills	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)



		of individuals with intellectual disabilities (planning, evaluation and measurement)		
15:30	CJD Frechen, presidents room	Round of discussion, questions and answers	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
18:30 Common dinner in a restaurant typical for Cologne and the Rhineland region				
End of the day				

Friday 02/09/2016 5th day meeting

TIME	LOCATION	TOPIC	RESPONSIBLE	REFERENCE PERSON
09:45	CJD Frechen, presidents room	Organisation of the day	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
10:00	CJD Frechen, presidents room	Data collection, data mining and follow up techniques (IT based) and reporting methodology for improving teachers performance	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
11:00	Coffee break			
11:30	CJD Frechen, presidents room	Lessons learned, Satisfaction survey, exchange of certificates	Altogether, no split of the group	Gesa Backhaus, Project Management (CJD) Martin Stolz, Project Management (CJD) Esat Cakmakci (EVS)
12:30	Lunch break (in the campus canteen)			
End of the day				

Saturday 03/09/2016

Departures day

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